

**KARIMGANJ COLLEGE**  
**NOTICE**  
**STUDENTS' UNION ELECTION, 2025-26**

**Date:: 21-01-2026**

Following are the posts that will be filled by students through direct election or nomination as the case me be:

1. Vice-President
2. General Secretary
3. Secretary, Meetings and Debates (Asstt. General Secretary)
4. Editor, College Magazine
5. Secretary, Sports and Athletics
6. Secretary, Music & Drama
7. Secretary, Social Service
8. Secretary, Boys' Common Room
9. Secretary, Girls Common Room
10. Assistant Secretary, Boys' Common Room
11. Sub-Editor, College Magazine
12. Assistant Secretary, Social Service
13. Assistant Secretary, Sports and Athletics
14. Assistant Secretary, Music & Drama

*Susmita Roy*  
Returning Officer  
K.C.S.U. Election, 2025-26



**KARIMGANJ COLLEGE STUDENTS' UNION ELECTION, 2025-26**  
**ELECTION NOTICE**

**DATE: 22-01-2026**

**ELIGIBILITY CRITERIA FOR CANDIDATES**

1. Except for the post of Vice- President and General Secretary, a student of any class can contest election for any post.
2. Only the students of 2<sup>nd</sup> year and 3<sup>rd</sup> year degree classes are eligible to contest for the post of Vice President.
3. For the post of General Secretary, students of 2<sup>nd</sup> year and 1<sup>st</sup> year Degree classes only will be eligible to contest the election.
4. **Age:** Regular students between the ages 17 and 22 may contest election.
5. The candidate shall in no event have any arrear subject in the year of contesting elections.
6. **Percentage of attendance:** A candidate seeking election to any post of KCSU should have attained at least 75% attendance.
7. **No. of opportunity:** A candidate shall have one opportunity to contest for the post of Office Bearer.
8. **Participation in campaign:** No person except regular registered student of the College shall be permitted to take part in the campaign / election process in any capacity.

*Susmita Roy.*  
(Dr. Susmita Roy)  
Returning Officer,  
KCSU Election 2025-26

## **ELECTION RULE**

**Date: 22-01-2026**

This is for the information of all the students who are contesting for different posts of KCSU, 2025-26 that they are to follow strictly the following rules:

1. The candidate should not have any Arrear subject in the University Examination.
2. The age of the candidates must be in between 17 to 22 years on the day of scrutiny.
3. A candidate seeking election to any post of KCSU should have attained at least 75% attendance in each subject.
4. The candidate must produce age proof documents such as admit card of HSLC, Birth Certificate, Passport, Aadhar Card, etc. in original.
5. A candidate shall have only one opportunity to contest for the post of Office Bearer.
6. No person except regular registered students of the College shall be permitted to take part in the campaign / election process in any capacity.
7. No candidate shall be permitted to make use of printed festoons or posters.
8. No candidate shall be permitted to carry out processions or public meetings or in any way canvas outside the College campus.
9. The use of loud speaker and vehicles for the purpose of canvassing shall be strictly prohibited.
10. Candidates who will submit nomination paper are asked to produce hard copies of all their degree mark sheets during scrutiny as evidence of not having any arrear papers in the year of contesting elections. He / she may also be asked to show his / her mark sheet online from the portal during scrutiny.
11. Nomination paper for the post of Secretary Girls' Common Room will have to be proposed and seconded by the girl students and vote for the said post will only be cast by the girl students.
12. Likewise nomination paper for the post of Secretary Boys' Common Room and Assistant Secretary Boys' Common Room will have to be proposed and seconded by the boy students and vote for the said post will only be cast by the boy students.

*Susmita Roy*  
(Dr. Susmita Roy)  
Returning Officer  
KCSU Election 2025-26



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KARIMGANJ COLLEGE

Date: 22-01-2026

DOCUMENTS TO BE PRODUCED DURING SCRUTINY BY THE CANDIDATES OF KCSU  
ELECTION-2025-26

- Mark-sheets of all previous Semester examinations (for degree students).
- Student Login details.
- Age Proof certificate (HSLC Admit card / HSLC Certificate / Birth Certificate) in original.
- Admit card of last Semester.
- ID Card / Admission Payment Receipt for the session 2025-26 affixed passport size photograph with counter signature and College Seal.

**NB: Contesting candidates will have to secure at least 75% attendance in all the papers. If any candidate is having below 75% attendance in any subject, his / her candidature will be cancelled.**

*Susmita Roy.*  
(Dr. Susmita Roy)  
Returning Officer,  
KCSU Election 2025-26



**KARIMGANJ COLLEGE STUDENTS' UNION ELECTION, 2025-26**  
**KARIMGANJ COLLEGE**

**INSTRUCTION TO VOTERS AND POLLING AGENTS OF KCSU ELECTION-2025-26**

- Each voter (Regular Students) should come in College uniform.
- Each voter is to put his / her signature in the Electoral Roll.
- Entering the College campus, voters will go straight to cast their votes and after voting, they will have to leave the campus.
- No voter including polling agent will be allowed to carry mobile phones with them inside the polling booth.
- Voting will close at 1:00 pm and voters present in the polling booth up to 1:00 pm will be allowed to cast their votes.
- All polling agents will have to come with proper authority letter duly signed by respective candidates.
- After counting, the polling agents are to sign the counting sheets along with Presiding officers.
- For the post of Secretary Boys' Common Room and Assistant Secretary Boys' Common Room, only male students will cast their vote and for the post of Secretary Girls' Common Room, only female students will cast their vote.
- For casting votes, a voter must use only ball point pen (Blue / Black) to be provided by the Presiding Officers and must put either Tick (✓) or Cross (✗) mark against the respective candidates.

*Susmita Roy*  
(Dr. Susmita Roy)  
Returning Officer,  
KCSU Election 2025-26



**KARIMGANJ COLLEGE STUDENTS' UNION ELECTION, 2025-26**  
**KARIMGANJ COLLEGE**

**INSTRUCTION TO VOTERS AND CANDIDATES OF KCSU ELECTION-2025-26**

- Each voter (Regular Students) should come in proper uniform.
- They must produce ID card. After casting their votes, voters will have to submit their ID Card to the Presiding Officer of the respective polling booth.
- If any voter fails to produce ID card, he / she must produce admission payment receipt for the session 2025-26 affixed passport size photograph with counter signature and College Seal. This shall have to be submitted to the Presiding Officer of the respective booth after casting his / her vote.
- Each voter is to put his / her signature in the Electoral Roll.
- Entering the College campus, voters will go straight to cast their votes and after voting, they will have to leave the campus.
- No voter including polling agent will be allowed to carry mobile phones with them inside the campus.
- All polling agents will have to come with proper authority letter duly signed by respective candidates.
- All candidates will have to produce original HSLC admit card / HSLC certificate / Birth certificate as proof of their age during scrutiny of nomination paper.

*Susmita Roy*  
(Dr. Susmita Roy)  
Returning Officer,  
KCSU Election 2025-26