



KARIMGANJ COLLEGE
NOTICE

DATE: 12-08-2023

This is for the information of all the students of FYUG 1st Semester courses (Arts, Commerce and Science) streams that **Online Registration process for the session 2023-24 will start on and from 14th August, 2023.** In this regard, students are asked to go through the following steps before filling up the online application form-

Step-1

Students will have to visit Assam University Admission Portal <https://www.ausexamination.ac.in/admission>. They will have to click on **Applicant Login** → **New Applicant? Create a new account.** On clicking **I have read the instructions**, a new page will appear. Students can now start the registration process. **(Detailed instructions are given in the University admission portal. Students are advised to go through it carefully).** After filling up the application, student will click on **REGISTER BUTTON**, on which he / she will receive an email with all the credentials i.e. **USER NAME, PASSWORD and OTP.** On entering the OTP, main application form will appear on the screen. Students are required to fill up this application form, upload all necessary documents and finally click on **Submit Button** to submit the form successfully. **(Note-User name and Password must be kept safe as it will be required in all future cases).**

Step-2

After successful submission of application, students will have to submit hard copies (**Printed copy of online application form**) to the College office on the dates and time given below for College verification. **Without College verification, an applicant will not be able to proceed further with the process and his / her registration will remain incomplete.**

Xerox Copies of HLSC Admit card, HSLC Mark-sheet, HSLC Certificate, HS Admit card, HS Mark-sheet, HS Certificate, Gap Certificate (for students who have dropped out a year / years after H.S.) etc. must be submitted to the College office along with the printed copy of online application form. Further, students who have migrated from other Boards other than AHSEC will have to submit original Migration Certificate on the day of submission of Registration application form (Migration Certificate downloaded from Digi-locker must be supported by Court Affidavit of ₹ 50.00).

Class	Date	Time
B.Com	16-08-2023	11:00 am to 2:30 pm
B.Sc	17-08-2023	11:00 am to 2:30 pm
BA (Morning Shift)	18-08-2023	11:00 am to 2:30 pm
BA (Day Shift) from Roll No 2001 - 2250	19-08-2023	11:00 am to 2:30 pm
BA (Day Shift) from Roll No 2251 - last	21-08-2023	11:00 am to 2:30 pm

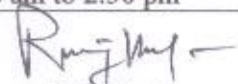
Step-3

At this stage, after College verification, students will have to visit the University Admission Portal <https://www.ausexamination.ac.in/admission> again for payment purpose from **24th August, 2023.** They will have to click on **APPLICANT LOGIN** → Click on **REGISTRATION PAYMENT button (Yellow button).** If everything is OK, they will click on **FINAL SUBMIT** button. On clicking the **Final Submit button**, payment option will appear. Students will have to pay **₹ 300.00** as registration fee to complete the payment procedure (for fresh candidates only). Existing candidates will not have to pay any Registration fees.

Step-4

After making payment of Registration Fees, students will have to take out the Final copy of Registration application form along with the payment receipt and submit the same to the College office on the following dates and time-

Class	Date	Time
BA (Day)	25-08-2023	11:00 am to 2:30 pm
BA (Morning)	26-08-2023	11:00 am to 2:30 pm
B.Sc	28-08-2023	11:00 am to 2:30 pm
B.Com	29-08-2023	11:00 am to 2:30 pm


Principal,
Karimganj College