

# INTERNAL QUALITY ASSURANCE REPORT (AQAR)

*Submitted to*

**National Assessment and Accreditation Council (NAAC)**

*By*



**Karimganj College, Karimganj**  
**(Re- accredited by NAAC with 'B' Grade with a CGPA of 2.78)**  
**Assam**

**8<sup>th</sup> September 2017**

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*July 1, 2015 to June 30, 2016*

Part – A

**AQAR for the year**

2015-16

**1. Details of the Institution**

1.1 NAME OF THE INSTITUTION

KARIMGANJ COLLEGE

1.2 ADDRESS LINE 1

P.O. : KARIMGANJ

ADDRESS LINE 2

STATION ROAD

CITY/TOWN

KARIMGANJ

STATE

ASSAM

PIN CODE

788710

INSTITUTE –EMAIL ADDRESS

karimganjcollege@gmail.com

CONTACT NOS

03843-262108

NAME OF THE HEAD OF THE INSTITUTION:

Dr. Mrinal Kanti Bhattacharya

TEL. NO. WITH STD CODE:

03843-262108

MOBILE

9435076232

NAME OF THE IQAC CO-ORDINATOR:

MOBILE:

IQAC E-MAIL ADDRESS:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 WEBSITE ADDRESS

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	-	2004	5 years
2	2 <sup>nd</sup> Cycle	B	2.78	2010	5 years
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR\_\_2010-11\_\_\_\_\_ (19/12/2011)
- ii. AQAR\_\_2011-12 and part of 2012-13\_\_\_\_\_ (16/12/2013)
- iii. AQAR\_\_2012-2013\_\_\_\_\_ (21/03/2016)
- iv. AQAR\_\_2013-14\_\_\_\_\_ (01/09/2016)
- v. AQAR\_\_2014-15\_\_\_\_\_ (06/10/2016)

## 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

## 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

.BCA

## 1.11 Name of the Affiliating University

Assam University, SILCHAR

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence  UGC-CPE

DST Star Scheme  UGC-CE

UGC-Special Assistance Programme  DST-FIST

UGC-Innovative PG programmes  Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty  Non-Teaching Staff

Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

- IQAC motivated research publication, so 32 papers were published in National and International Journals by the faculties.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<ul style="list-style-type: none"> <li>✓ Construction of 1<sup>st</sup> floor of Chemistry Class Room.</li> <li>✓ Construction of New Arts block.</li> <li>✓ College will organize seminars involving Honours students of different departments.</li> <li>✓ The College will purchase new books as per the needs of different departments and will subscribe to new journals.</li> <li>✓ The cataloguing of books in SOUL software will be continued.</li> </ul>	<ul style="list-style-type: none"> <li>• The work is completed.</li> <li>• The work is in progress.</li> <li>• The practise is continued by many departments.</li> <li>• New books and journals purchased.</li> <li>• Library is doing this continuously.</li> </ul>

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

Has been approved by statutory body

## Criterion – I

### 1. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	20		4	
PG Diploma				
Advanced Diploma				
Diploma			1	
Certificate			1	
Others				
<b>Total</b>	20		6	
Interdisciplinary				
Innovative				

#### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	
Annual	1

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

#### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus of certificate course (self-financing) of Computer Literacy Programme has been framed and revised by the college. However, the syllabi of the regular degree programmes is framed by the affiliating university.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
65	33	31	-	01

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	08	-	-	-	-	-	-	01	08

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

-

21

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	02	17	01
Presented papers	05	25	01
Resource Persons	01	04	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Encouraged ICT enabled teaching-learning

2.7 Total No. of actual teaching days during this academic year

186

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A



2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

12

-

-

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	200	--	7	17	15	39
B.Sc+BCA	101	--	42	12	3	57
B.Com	106	--	08	18	14	40

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Suggesting result analysis of departments in their departmental meeting

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	01
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	28
Others	06

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	26	04	0	16
Technical Staff				02

**Criterion – III****3. Research, Consultancy and Extension**

## 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC propagate various research grants available at UGC as well as other agencies
- Research is a significant activity of the college. Many teachers are engaged in research and some are also engaged in guiding research students. In Botany & Biotechnology research fellows are also working.

## 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	2	0	0
Outlay in Rs. Lakhs	94.41	56.01	0	0

S.No.	Name of the Teacher	Title of the Project	Funding Agency	Amount (Rs)
1.	Dr. Mrinal kanti bhattacharya	Physiological and molecular approaches to water stress tolerance and recovery in rice : Role of Zinc nano particular	DBT	31.01 Lakhs
2.	Dr. Trirup Dutta Choudhury	DST Start up Young Scientist Project	DST	25.00 Lakhs

## 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3	13	0	0
Outlay in Rs. Lakhs		32.04		

S.No.	Name of the Teacher	Title of the Project	Funding Agency	Amount (Rs)
1	Dr. Ramanuj Chakravorty	Indo Bangladesh Trade Relation	UGC NERO	2.30 Lakhs
2.	Dr. Baharul Islam Mazumder	Fossils Wood from Barak Valley, Assam	UGC NERO	4.95 Lakhs
3	Dr. Susmita Roy	Philosophical Aspects of Vaisnasism and Sricaitany	UGC NERO	2.5 Lakhs
4..	Dr. Bishwajit Bhattacharje	Mahakabyik Upanyas Mrigoyang Bastobotar Shorup Shondhan	UGC NERO	1.35 Lakhs

5.	Sri Rajat Subhra Paul	Analysis of Vehicular Noise Pollution in Karimganj District, Assam	UGC NERO	1.80 Lakhs
6.	Dr. Suchismita Dutta Sarkar	Dilective and Optical Study of Thermotropic Liquid Crystals and Their Binary	UGC NERO	3.84 Lakhs
7.	Dr. Sabyasachi Roy	Higher Dimensional Studies of Mesons in the light of Quantum Chromodynamics and String Theory Inspired Potential Models.	UGC NERO	1.8 Lakhs
8.	Dr. Biswajit Deb	Ruthenium Complexes of Functionalised Phoshine and Nitrogen Donor Ligands : Synthesis and Catalytic Transfer Hydrogenation Reaction.	UGC NERO	2.6 Lakhs
9.	Dr. Anup Dey	Conservation of Western Hoolock gibbon (Hoolock Hoolock) in Patharia Reserve Forest of Karimganj District, Assam.	UGC NERO	2.7 lakhs
10.	Dr. Manash Das	A Study of the Performance of Public Sector Insurance Companies with regard to the Health Insurance Management in India with special reference to Karimganj District, Assam.	UGC NERO	2.20 Lakhs
11.	Dr. Sujit Tewari	'Studies on structural, electrical and optical properties of some II-VI semiconducting quantum dots'.	UGC NERO	3.4 Lakhs
12.	Atul Kumar Paul	An Investigation into the status of Rural non firm enterprise and its impact on the Rural Economic; a case study of Dhubri District of Assam	UGC	1.25 lakhs
13.	Ritumani Haloi	Rural Industrialisation and marginalised community under Globalisation- A study in Assam.	UGC NERO	1.35 Lakhs

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	16	07	02
Non-Peer Review Journals	-	02	01
e-Journals	-	-	-
Conference proceedings	02	02	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2/3	UGC, DBT, DST	32.04	23.04
Minor Projects	3 Yrs 6 Month, 3 Yrs	DBT,DST	56.01	34.64
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			88.05	57.69

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the  
Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies	-	DST	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency	25.57 Lakhs	From Management of University/College	-
Total	25.57 Lakhs		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01				01		

3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

5

3

3.19 No. of Ph.D. awarded by faculty from the Institution

1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 01 SRF 01 Project Fellows 01 Any other 01

3.21 No. of students Participated in NSS events:

University level 120 State level -  
National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -  
National level - International level -

3.23 No. of Awards won in NSS:

University level 02 State level -  
National level - International level -

3.24 No. of Awards won in NCC: University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The NSS Volunteer has won accelations at the Assam University in “Digital India” working held at Assam University, Silchar.
- Lectures delivered in different institutions like Arya Bhatta Science Centre, Maharishi Vidyamandir, Saraswati Vidyaniketan, Karimganj High Madrasa, Central School.

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8.6 Acr +0.5 Acr in outskirt			
Class rooms	31			
Laboratories	22			
Seminar Halls	1			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	2			

4.2 Computerization of administration and library.

## 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31,197	22,13,687	370	1,14,766	31,567	23,28,453
Reference Books	1,695	5,77,159	04	2,586	1,699	5,79,745
e-Books	-	-	-	-	-	-
Journals	10	900	-	-	10	900
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	30	1,630	-	-	30	1,630
Others (specify) Photographs, letter etc	17	-	-	-	17	-

## 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	151	07	31	01	01	07	126	18
Added	-	-	-	-	-	-	-	-
Total	151	07	31	01	01	07	126	18

## 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Every department has been provided with computers and internet. Expansion of e-technology enhanced the use of computers in curriculum development, teaching-learning and research.
- Students are encouraged to make use of computers for their learning processes including seminars and project work.

## 4.6 Amount spent on maintenance in lakhs :

i) ICT	2.21
ii) Campus Infrastructure and facilities	22.89
iii) Equipments	3.66
iv) Others	33.78
<b>Total :</b>	<b>62.54</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution publishes its updated prospectus annually wherein students are informed about various student support services available in the college.
- Awareness campaign is carried out to provide financial assistance to economically weaker students to minimise the dropout rate in the college.
- Students are informed and encouraged to avail different scholarship schemes.

#### 5.2 Efforts made by the institution for tracking the progression

- Guest Lectures by eminent personalities from Industry like ORACLE and Assam University.
- For the progress of students, the departments take some extra classes, remedial classes for the students.
- Field survey, excursion, students wall magazine etc.
- Class tests, unit tests, assignment work, project work etc.
- Mentor system, analysis of results, meeting with students to discuss their problems and prospects. Seminars for students, interaction with students.
- Encourage students to participate in the activities of NSS/NCC/Clubs & forums etc.
- Encourage students to participate intercollegiate quiz/debates and other events. Inform students about the counselling facilities, various scholarship and awards instituted by the college and other well-wishers.
- The final semester degree students are instructed, in their farewell celebrations, to associate themselves with the alumni association of our college.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2006	-	-	-

#### (b) No. of students outside the state

24
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#### (c) No. of international students

Nil
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Men	No	%	Women	No	%
	1343	67		663	33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1215	298	38	424	01	1976	1293	271	40	396	06	2006

Demand ratio 1:1

Dropout 9%



## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-
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No. of students beneficiaries

-
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## 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

## 5.6 Details of student counselling and career guidance

The ICGC is continuing its activities to guide the students towards meaningful jobs/higher education including professional courses as a result of their educational pursuit.
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No. of students benefitted

-
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## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

## 5.8 Details of gender sensitization programmes

-
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## 5.9 Students Activities

## 5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="5"/>	National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>
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No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	79	58,740
Financial support from government	SC- 117 OBC-67 Minority-241	
Financial support from other sources	---	
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ - \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### OUR VISION

- To promote the cause of education in its highest and widest sense.
- To foster feeling of brotherhood and fellowship among different section of students and to inculcate values of liberal humanism, the values of individual liberty, equality, rationality, secularism and democracy.
- To provide quality education.

##### OUR MISSION

- To develop three H,s- head, heart and hand – increasing Knowledge refining feeling and imparting practical sense and skill with a mission to turn up new men and women for the new times to come.
- To make arrangement for giving education in all branches of studies, to establish the departments of Arts, Science, Commerce, Technology, Vocational training and courses of studies which open up career opportunities and to raise the status of the institution
- To do all such things which are ancillary or incidental to the attainment of all or any of the above objectives which may be conducive to welfare of the students and the interest of the society.

#### 6.2 Does the Institution has a Management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

Members attend Board of Undergraduate Studies and AC meetings and contribute in framing curriculum.

##### 6.3.2 Teaching and Learning

The decision of Teachers Council meeting on Teaching and Learning process is further discussed in HOD meetings with the principal and the decisions get implemented in each department.

##### 6.3.3 Examination and Evaluation

- Unit tests and class tests
- Assignment, projects and students' seminars.

## 6.3.4 Research and Development

- Teachers carryout research work under major and minor research schemes.
- Students are sent to participate in presentation competition in the National Science Congress.
- Students participate in UG research through project work.

## 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library will be upgraded with more Computers
- There are plans for the construction of New class rooms

## 6.3.6 Human Resource Management

- All faculty members are involved in different activities like admission, annual festival, discipline, NCC, NSS etc.

## 6.3.7 Faculty and Staff recruitment

- It depends on government policy and guidelines
- Management recruits temporary faculty and staff as per demand

## 6.3.8 Industry Interaction / Collaboration

Students have been sent to industry for job training

## 6.3.9 Admission of Students

Merit Based

## 6.4 Welfare schemes for :

Teaching	Cooperative Society, GPF, GIS, NPS
Non teaching	Cooperative Society, GPF, GIS, NPS
Students	<ol style="list-style-type: none"> <li>1. Hostel facility has been provided for both boys and girls.</li> <li>2. Students can also get basic medical facility in the College Health Care Unit.</li> <li>3. Students taking part in sports events are provided with proper facilities for practices.</li> <li>4. All the students are counseled by their respective in-charges about the above mentioned facilities. Besides the teacher also tries to solve academic or personal issues the students may have. Parents are also informed about their wards' problem. They are also invited/asked to meet principal/teacher if necessary.</li> <li>5. Yoga and Gymnasium Centres are there.</li> </ol>

## 6.5 Total corpus fund generated:

2,92,250/-

6.6 Whether annual financial audit has been done:

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal
Administrative	Yes	CA	Yes	Management

6.8 Does the University/Autonomous College declare results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester examination result is declared by our affiliating university in CGPA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

-

6.12 Activities and support from the Parent – Teacher Association

-

6.13 Development programmes for support staff

-

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. There is a large tank which minimizes pollutants.
2. Green campus

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Organised special classes and students seminar for performance evaluation
- Maintains wall magazines

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per the action plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Research
- Arrangement of guest lectures

7.4 Contribution to environmental awareness / protection

- Awareness programmes are arranged

7.5 Whether environmental audit was conducted?

-

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Faculty members participate as subject experts in various interview board, seminars etc.
- College practices participatory management in its functioning.

### 8. Plans of institution for next year

- College will continue to organise seminars by Honours Students of different departments.
- College will continue to organise Guest Lectures.
- The college will continue the field trips and other training programmes.
- College will purchase new books and journals to fulfil the needs of the students.
- Cataloguing of books in SOUL software will be continued.
- Extension activities will be continued involving students.
- The teachers will be motivated further for research.
- Ongoing construction work of New Arts Block and Commerce Block will be completed, subject to the availability of fund.
- Construction work of the 1<sup>st</sup> floor of Boys Hostel will be taken up.
- If funds permit, laboratories to be equipped with new equipments.

Dr. Baharul Islam Mazumder

Coordinator, IQAC

Dr. Ramanuj Chakravorty

Chairperson, IQAC

**Abbreviations:**

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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**KARIMGANJ COLLEGE**  
**Academic Calendar 2015-2016**  
**[Prepared by Internal Quality Assurance Cell]**

Month	Calendar					Holidays	Working Days					Teaching Days		
<b>J U L Y 15</b>	Su	5	12	19	26	18 <sup>th</sup> Idul - Fitre	M	6	13	20	27	All Working Days (26)		
	M	6	13	20	27		T	7	14	21	28			
	T	7	14	21	28		W	1	8	15	22		29	
	W	1	8	15	22		29	Th	2	9	16		23	31
	Th	2	9	16	23		31	F	3	10	17		24	31
	F	3	10	17	24		31	Sa	4	11	-		25	
	Sa	4	11	18	25									
<b>Activity: Celebration of 21<sup>st</sup> July- Martyr's Day. Classes of HS and Degree begin on 6<sup>th</sup> July.</b>														
<b>A U G U S T 15</b>	Su	2	9	16	23	30	15 <sup>th</sup> Independence Day	M	3	10	17	24	31	All Working Days (25)
	M	3	10	17	24	31		T	4	11	18	25		
	T	4	11	18	25	W		5	12	19	26			
	W	5	12	19	26	Th		6	13	20	27			
	Th	6	13	20	27	F		7	14	21	28			
	F	7	14	21	28	Sa		1	8	-	22	29		
	Sa	1	8	15	22	29								
<b>Activity: Fresher's Welcome in the 3<sup>rd</sup> week.</b>														
<b>S E P 15</b>	Su	6	13	20	27	25 <sup>th</sup> Id-Uz-Zoha	M	7	14	21	28	All Working Days (25)		
	M	7	14	21	28		T	1	8	15	22		29	
	T	1	8	15	22		29	W	2	9	16		23	30
	W	2	9	16	23		30	Th	3	10	17		24	
	Th	3	10	17	24		F	4	11	18	-			
	F	4	11	18	25		Sa	5	12	19	26			
	Sa	5	12	19	26									
<b>Activity: Election of Teachers Representative to GB. Filling up of exam form of HS 2<sup>nd</sup> year TDC Odd Semester.</b>														
<b>O C T 15</b>	Su	4	11	18	25	2 <sup>th</sup> Birthday of Mahatma Gandhi 19 oct- 13 nov Puja holiday	M	5	12	-	-	All Working Days (14)		
	M	5	12	19	26		T	6	13	-	-			
	T	6	13	20	27		W	7	14	-	-			
	W	7	14	21	28		Th	1	8	15	-		-	
	Th	1	8	15	22		29	F	-	9	16		-	-
	F	2	9	16	23		30	Sa	3	10	17		-	-
	Sa	3	10	17	24		31							
<b>Activity: 1<sup>st</sup> unit test for HS I &amp; II Year.</b>														



Month	Calendar	Holidays	Working Days	Teaching Days
N O V 15	Su 1 8 15 22 29	25 <sup>th</sup> Guru Nanak Birthday	M - - 16 23 30	All Working Days (13)
	M 2 9 16 23 30		T - - 17 24	
	T 3 10 17 24		W - - 18 -	
	W 4 11 18 25		Th - - 19 26	
	Th 5 12 19 26		F - - 20 27	
	F 6 13 20 27		Sa - 14 21 28	
	Sa 7 14 21 28			
<b>Activity: Election og Non Teaching Staff Representative to GB. Odd Semester Examination tentatively from 2<sup>nd</sup> week.</b>				
D E C 15	Su 6 13 20 27	25 <sup>th</sup> Christmas	M 7 14 21 28	All Working Days (26)
	M 7 14 21 28		T 1 8 15 22 29	
	T 1 8 15 22 29		W 2 9 16 23 30	
	W 2 9 16 23 30		Th 3 10 17 24 31	
	Th 3 10 17 24 31		F 4 11 18 -	
	F 4 11 18 25		Sa 5 12 19 26	
	Sa 5 12 19 26			
<b>Activity: Odd semester Examination up to 2<sup>nd</sup> Week.</b>				
J A N 16	Su 3 10 17 24 31	14 <sup>th</sup> Makar Sankranti 26 <sup>th</sup> Republic Day	M 4 11 18 25	All Working Days (24)
	M 4 11 18 25		T 5 12 19 -	
	T 5 12 19 26		W 6 13 20 27	
	W 6 13 20 27		Th 7 - 21 28	
	Th 7 14 21 28		F 1 8 15 22 29	
	F 1 8 15 22 29		Sa 2 9 16 23 30	
	Sa 2 9 16 23 30			
<b>1<sup>st</sup> January Classes Continue as per General Routine. College week Millad &amp; Mahfil in the last week. Remedial classes for degree start and also tutorial classes for degree honours and H.S Students begins.</b>				
F E B 16	Su 7 14 21 28	--	M 1 8 15 22 29	All Working Days (25)
	M 1 8 15 22 29		T 2 9 16 23	
	T 2 9 16 23		W 3 10 17 24	
	W 3 10 17 24		Th 4 11 18 25	
	Th 4 11 18 25		F 5 12 19 26	
	F 5 12 19 26		Sa 6 13 20 27	
	Sa 6 13 20 27			
<b>Activity: Classes remain suspended from 15<sup>th</sup> ( Tentative - depending upon HS-II Exam Schedule)</b>				

Month	Calendar	Holidays	Working Days	Teaching Days
M A R C H 16	Su 6 13 20 27	7 <sup>th</sup>	M - 14 21 28	All Working Days (24)
	M 7 14 21 28	Maha Sivratri	T 1 8 15 22 29	
	T 1 8 15 22 29	24 <sup>th</sup>	W 2 9 16 23 30	
	W 2 9 16 23 30	Holi/Doljat	Th 3 10 17 -	
	Th 3 10 17 24 31	-ra 25 <sup>th</sup>	F 4 11 18 -	
	F 4 11 18 25	Good Friday	Sa 5 12 19 26	
	Sa 5 12 19 26			
<b>Activity: Theoretical &amp; Practical Exam of AHSEC. Issue of Exam form of TDC Even Semester classes.</b>				
A P R I L 16	Su 3 10 17 24	14 <sup>th</sup>	M 4 11 18 25	All Working Days (24)
	M 4 11 18 25	Bengali New Years	T 5 12 19 26	
	T 5 12 19 26	Day	W 6 13 - 27	
	W 6 13 20 27	20 <sup>th</sup>	Th 7 - 21 28	
	Th 7 14 21 28	Mahabir Jayanti	F 1 8 15 22 29	
	F 1 8 15 22 29		Sa 2 9 16 23 30	
	Sa 2 9 16 23 30			
<b>Activity: Therotical &amp; Practical Exam of AHSEC &amp; Assam University including Even Semester.</b>				
M A Y 16	Su 1 8 15 22 29	21th Buddha Purnima	M 2 9 16 - -	All Working Days (15)
	M 2 9 16 23 30		T 3 10 17 - -	
	T 3 10 17 24 31		W 4 11 18 -	
	W 4 11 18 25		Th 5 12 19 -	
	Th 5 12 19 26		F 6 13 - -	
	F 6 13 20 27		Sa 7 14 - -	
	Sa 7 14 21 28			
<b>Activity:: 3<sup>rd</sup> Semester classes 2<sup>nd</sup> yr H.S classes begin. Celebration of Robindra Jayanti on 9<sup>th</sup> Martyer's Day to be observed on 19<sup>th</sup> . Summer break on 20<sup>th</sup> .</b>				

Month	Total Days	Sundays	Holidays	Working Days	Others	Exam	Teaching Days
June'15	30	04	26	0			
July'15	31	04	01	26	01		25
Aug'15	31	05	01	25	0		25
Sept'15	30	04	01	25	0		25
Oct'15	31	04	13	14	01		13
Nov'15	30	05	12	13	0	08	05
Dec'15	31	04	01	26	0	12	14
Jan'16	31	05	02	24	05	0	19
Feb'16	29	04	0	25	0	08	17
Mar'16	31	04	03	24	0	08	16
Apr'16	30	04	02	24	0	09	15
May'16	31	05	10	16	01	11	04
<b>Total</b>	<b>366</b>	<b>52</b>	<b>72</b>	<b>242</b>	<b>08</b>	<b>56</b>	<b>178</b>

Total Days = 366

Total Working Days = 242

Total Teaching Days = 186

University & Council  
Examination Days = 56

Sd/-  
Cordinator, IQAC  
Karimganj College

Sd-  
Principal i/c  
Karimganj College