

# INTERNAL QUALITY ASSURANCE REPORT (AQAR)

*Submitted to*

**National Assessment and Accreditation Council (NAAC)**

*By*



**Karimganj College, Karimganj**  
**(Re-accredited by NAAC with 'B' Grade with a CGPA of 2.78)**  
**Assam**

**6<sup>th</sup> October 2016**

**The Annual Quality Assurance Report (AQAR) of the IQAC**  
*July 1, 2014 to June 30, 2015*

Part – A

**AQAR for the year**

2014-15

**1. Details of the Institution**

1.1 NAME OF THE INSTITUTION

KARIMGANJ COLLEGE

1.2 ADDRESS LINE 1

P.O. : KARIMGANJ

ADDRESS LINE 2

STATION ROAD

CITY/TOWN

KARIMGANJ

STATE

ASSAM

PIN CODE

788710

INSTITUTE – EMAIL ADDRESS

karimganjcollege@gmail.com

CONTACT NOS

03843-262108

NAME OF THE HEAD OF THE INSTITUTION:

DR. Matiur Rahaman

TEL. NO. WITH STD CODE:

03843-262108

MOBILE

9577218658

NAME OF THE IQAC CO-ORDINATOR: Dr. Baharul Islam Mazumder

MOBILE: 9435375152

IQAC E-MAIL ADDRESS: iqackc@rediffmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date: EC/53/RAR/74 Dated: 04.09.2010  
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 WEBSITE ADDRESS [www.karimganjcollege.ac.in](http://www.karimganjcollege.ac.in)

Web-link of the AQAR: <http://www.karimganjcollege.ac.in/AQAR>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade          | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|----------------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | B              |      | 2005                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | B <sup>+</sup> | 2.78 | 2010                  | 5 years         |
| 3       | 3 <sup>rd</sup> Cycle |                |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |                |      |                       |                 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY 14/10/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR\_2010-11\_\_\_\_\_ (19.12.2011)
- ii. AQAR\_2011-12 and part of 2012-13\_\_\_\_\_ (16/12/2013)
- iii. AQAR\_2012-2013\_\_\_\_\_ (21/03/2016)
- iv. AQAR\_2013-2014\_\_\_\_\_ (01/09/2016)

## 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B   
Grant-in-aid + Self Financing  Totally Self-financing

## 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

.BCA

## 1.11 Name of the Affiliating University

Assam University, SILCHAR

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

|                                  |     |                              |  |
|----------------------------------|-----|------------------------------|--|
| DST Star Scheme                  | YES | UGC-CE                       |  |
| UGC-Special Assistance Programme |     | DST-FIST                     | YES  |
| UGC-Innovative PG programmes     |     | Any other ( <i>Specify</i> ) | Department of Biotechnology, Institutional Biotech Hub |
| UGC-COP Programmes               |     |                              |  |

## **2. IQAC Composition and Activities**

|  |     |
|--|-----|
| 2.1 No. of Teachers  | 05  |
| 2.2 No. of Administrative/Technical staff                      | 02  |
| 2.3 No. of students  |     |
| 2.4 No. of Management representatives                          |     |
| 2.5 No. of Alumni  |     |
| 2.6 No. of any other stakeholder and community representatives |     |
| 2.7 No. of Employers/ Industrialists                           |     |
| 2.8 No. of other External Experts                              | 02  |
| 2.9 Total No. of members                                       | 09  |
| 2.10 No. of IQAC meetings held                                 | -   |
| 2.11 No. of meetings with various stakeholders:                |     |
| Faculty  | 05  |
| Non-Teaching Staff   |     |
| Students   | 02  |
| Alumni   |     |
| Others   | 02  |
| 2.12 Has IQAC received any funding from UGC during the year?   | Yes |
|  | No  |
| If yes, mention the amount                                     | -   |
|  |     |
|  |     |

## 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

- IQAC motivated research publication so 80 papers were published in National and International Journals.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements  |
|---|---|
| <ul style="list-style-type: none"> <li>✓ Extension work of Class Room in 1<sup>st</sup> floor of Physics Block.</li> <li>✓ Construction of 1<sup>st</sup> floor of Chemistry Block.</li> <li>✓ Construction of 1<sup>st</sup> floor of Teaching Staff Hostel.</li> <li>✓ To organize seminars by Honours students of different departments.</li> <li>✓ To purchase new books as per the needs of different departments and will subscribe to new journals.</li> <li>✓ The cataloguing of books in SOUL software to be continued.</li> </ul> | <ul style="list-style-type: none"> <li>• The work is completed.</li> <li>• The work is in progress.</li> <li>• The work is completed.</li> <li>• The practise is continued by many departments.</li> <li>• New books purchased (674 Text Books and 54 Reference Books).</li> <li>• Library is doing this continuously.</li> </ul> |

\* Attach the Academic Calendar of the year as Annexure.

 

2.15 Whether the AQAR was placed in statutory body

Yes  No 

Management

Syndicate

Any other body

Provide the details of the action taken

## Part – B

## Criterion – I

**1. Curricular Aspects**

## 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 20                            |  | 4                                   |  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  | 2                                   |  |
| Certificate            |                               |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 20                            |  | 6                                   |  |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               |  |                                     |  |

## 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

## (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 25                   |
| Trimester |                      |
| Annual    | 1                    |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |        |
|------------------------------------|-------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others |
|                                    | 71    | 45               | 23                   | -          | 3      |

2.2 No. of permanent faculty with Ph.D. 38

|   |                  |    |                      |   |            |   |        |   |       |    |
|---|------------------|----|----------------------|---|------------|---|--------|---|-------|----|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |    | Associate Professors |   | Professors |   | Others |   | Total |    |
|   | R                | V  | R                    | V | R          | V | R      | V | R     | V  |
|   | -                | 05 | -                    | - | -          | - | -      | - | -     | 05 |

2.4 No. of Guest and Visiting faculty and Temporary faculty   11

2.5 Faculty participation in conferences and symposia:

| No. of Faculty    | International level | National level | State level |
|-------------------|---------------------|----------------|-------------|
| Attended Seminars | 16                  | 60             | 18          |
| Presented papers  | 14                  | 57             | 18          |
| Resource Persons  |                     |                |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Encouraged ICT enabled teaching-learning

2.7 Total No. of actual teaching days during this academic year 178

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop 15 05 03



2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

| Title of the Programme | Total no. of students appeared | Division      |     |      |                        |        |
|------------------------|--------------------------------|---------------|-----|------|------------------------|--------|
|                        |                                | Distinction % | I % | II % | III %<br>(Simple Pass) | Pass % |
| B.A                    | 231                            | --            | 6   | 16   | 13                     | 35     |
| B.Sc+BCA               | 104                            | --            | 36  | 7    | 0.96                   | 44     |
| B.Com                  | 105                            | --            | 9   | 17   | 3                      | 29     |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

- Suggesting result analysis of departments in their departmental meeting

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 01                                  |
| UGC – Faculty Improvement Programme            |                                     |
| HRD programmes                                 |                                     |
| Orientation programmes                         | 03                                  |
| Faculty exchange programme                     |                                     |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions |                                     |
| Summer / Winter schools, Workshops, etc.       | 61                                  |
| Others ( <i>Popular Talk</i> )                 | 01                                  |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 28                            | 02                         |  | 17                                     |
| Technical Staff      |                               |                            |  |  |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC disseminate information about various research grants available at UGC as well as other agencies
- Research is a significant activity of the college. Many teachers are engaged in research and some are also engaged in guiding research students. In Botany & Biotechnology 5 JRF and 2 SRF.

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           | 06      |            |           |
| Outlay in Rs. Lakhs |           | 172.06  |            |           |

| S.No. | Name of the Teacher           | Title of the Project   | Funding Agency | Amount (Rs)                    |
|-------|-------------------------------|--|----------------|--------------------------------|
| 1     | Dr. Mrinal kanti Bhattacharya | DBT TWINING  | DBT            | 61.70 Lakhs                    |
| 2     | Dr. Mrinal kanti Bhattacharya | UGC MAJOR  | UGC            | 07.24 Lakhs                    |
| 3     | Dr. Mrinal kanti Bhattacharya | BIOTECH HUB PROJECT  | DBT            | 39.60 Lakhs                    |
| 4     | Dr. Hrishikesh Upadhyaya      | 1. PHYSIOLOGICAL AND MOLECULAR APPROACHES TO WATER STRESS TOLERANCE AND RECOVERY IN RICE: ROLE OF ZN NANOPARTICLES (AS CO-ORDINATOR & PI)<br><br>2. PHYSIOLOGICAL AND MOLECULAR APPROACHES TO DEHYDRATION STRESS TOLERANCE AND RECOVERY IN ORYZA SATIVA: ROLE OF CALCIUM (AS PI) | DBT<br><br>DST | 31.06 Lakhs<br><br>22.00 Lakhs |
| 5     | Dr. Trirup Dutta Choudhury    | SYNTHESIS AND ALIGNMENT STUDIES OF DISCOTIC LIQUID CRYSTAL FOR THEIR POTENTIAL APPLICATION IN PHOTOVOLTAIC DEVICES   | DST            | 25.00 Llakhs                   |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing    | Sanctioned | Submitted |
|---------------------|-----------|------------|------------|-----------|
| Number              | 01        | 02         | 02         | 01        |
| Outlay in Rs. Lakhs |           | 1.60 Lakhs | 2.85 Lakhs |           |

| S.No. | Name of the Teacher | Title of the Project  | Funding Agency | Amount (Rs) |
|-------|---------------------|---|----------------|-------------|
| 1     | Godapani Sarma      | SOCIO ECONOMIC CONDITION OF TEA GARDEN LABOURERS JORHAT DISTRICT                        | UGC            | 1.50 Lakhs  |
| 2.    | Ritumani Haloi      | RURAL INDUSTRIALIZATION & MARGINALISED COMMUNITY UNDER GLOBOLIZATION – A STUDY IN ASSAM | UGC            | 1.35 Lakhs  |
| 3.    | Pulak Mili          | IMPACT OF HYDROPOWER DEVELOPMENT PROJECT UPON LIVELIHOOD – A SOCIO ECONOMIC STUDY       | UGC            | 1.60 Lakhs  |

## 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     | 31            | 19       | 03     |
| Non-Peer Review Journals |               | 02       | 07     |
| e-Journals               | 06            |          |        |
| Conference proceedings   | 07            | 04       | 01     |

## 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

## 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received    |
|--|---------------|----------------------------|------------------------|-------------|
| Major projects   | 3             | UGC DBT DST                | 187.14                 | 43.72 Lakhs |
| Minor Projects   | 3/2           | UGC                        | 4.45                   | 02.45 Lakhs |
| Interdisciplinary Projects   |               |                            |                        |             |
| Industry sponsored   |               |                            |                        |             |
| Projects sponsored by the University/ College                                  |               |                            |                        |             |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |             |
| Any other(Specify)   | 1             | ASTEC                      | 90,000                 | 0.78 Lakhs  |
| Total  |               |                            |                        | 47.00 Lakhs |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

## 3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

## 3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

## 3.10 Revenue generated through consultancy

-

## 3.11 No. of conferences

organized by the  
Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              |               | 08       | 03    |            | 03      |
| Sponsoring agencies |               | UGC      |       |            |         |

## 3.12 No. of faculty served as experts, chairpersons or resource persons

33

## 3.13 No. of collaborations

International  National  Any other

## 3.14 No. of linkages created during this year

02

## 3.15 Total budget for research for current year in lakhs:

From Funding agency  From Management of University/College

Total

## 3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied |        |
|                | Granted |        |
| International  | Applied |        |
|                | Granted |        |
| Commercialised | Applied |        |
|                | Granted |        |

## 3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          |       |            |      |         |

## 3.18 No. of faculty from the Institution who are Ph.D. Guides and students registered under them

03

05

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum  College forum

NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual camp
- Environmental Awareness, Health & Hygiene Programme, Quiz, Blood Donation Camp etc.
- Botany and Biotechnology organised a workshop for all HS Institutes having Biology of Karimganj town.
- Seminar on popular talks on Recent topics- Digital India.
- Mathematics Department organised seminars and discussion sessions with those students who are poor in mathematics.
- Economics Department organised Health Awareness Campaign at Karnamadhu Village, Karimganj.
- Commerce Department arranged Campus Recruitment in Collaboration with ICICI Prudential Life Insurance Co. during March 2015.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created | Source of Fund | Total |
|---|----------|---------------|----------------|-------|
| Campus area   | 26 Acr   |               |                |       |
| Class rooms   | 31       |               |                |       |
| Laboratories  | 22       |               |                |       |
| Seminar Halls   | 1        |               |                |       |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. |          |               |                |       |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   |          |               |                |       |
| Others  | 2        |               |                |       |

#### 4.2 Computerization of administration and library

|                        |
|------------------------|
| Computerised partially |
|------------------------|

#### 4.3 Library services:

|  | Existing |          | Newly added |        | Total |          |
|--|----------|----------|-------------|--------|-------|----------|
|  | No.      | Value    | No.         | Value  | No.   | Value    |
| Text Books                                 | 30523    | 20,40000 | 674         | 173687 | 31197 | 33,13687 |
| Reference Books                            | 1641     | 500046   | 54          | 77113  | 1695  | 577159   |
| e-Books                                    |          |          |             |        |       |          |
| Journals                                   | 10       | 900      |             |        | 10    | 900      |
| e-Journals                                 |          |          |             |        |       |          |
| Digital Database                           | 22574    |          | 1102        |        | 23676 |          |
| CD & Video                                 | 23       | 1250     | 7           | 380    | 30    | 1630     |
| Others (specify)<br>Photographs,Letter etc | 17       |          |             |        |       |          |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 130             | 04            | 04       | 01               | 01               | 06     | 115         | 09     |
| Added    | -               | -             | -        | -                | -                | -      | -           | -      |
| Total    | 130             | 04            | 04       | 01               | 01               | 06     | 115         | 09     |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Every department has been provided with computers and internet. Expansion of e-technology enhanced the use of computers, teaching-learning and research.
- Students are encouraged to make use of computers for their seminars and projects.

4.6 Amount spent on maintenance in lakhs:

|  |              |
|--|--------------|
| i) ICT                                   | 2.00         |
| ii) Campus Infrastructure and facilities | 7.20         |
| iii) Equipments                          | 2.90         |
| iv) Others                               | 20.50        |
| <b>Total :</b>                           | <b>32.60</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution publishes its updated prospectus annually.
- Financial assistance extended to economically weaker students to minimise the dropout rate in the college.
- A health service unit is there for the student.

#### 5.2 Efforts made by the institution for tracking the progression

- Excursions and seminars.
- Extra classes with Power Point presentation.
- Regular unit test.
- Students wall magazine.
- Regular monitoring of class attendance, tutorial classes, special attention for slow learner; mentor system.
- Some departments encourage students to solve problems by self learning method and also monitor regularly their progress.
- Encourage students to participate in the activities of NSS/NCC/Clubs & forums etc.
- Encourage students to participate intercollegiate quiz/debates and other events.
- Inform students about the counseling facilities, various scholarships and awards instituted by the college and other well-wishers.
- The final semester degree students are instructed, in their farewell celebrations, to associate themselves with the alumni association of our college.

#### 5.3 (a) Total Number of students

| UG   | PG | Ph. D. | Others |
|------|----|--------|--------|
| 1976 |    |        |        |

#### (b) No. of students outside the state

|    |
|----|
| 21 |
|----|

#### (c) No. of international students

|  |
|--|
|  |
|--|

|     |      |    |       |     |    |
|-----|------|----|-------|-----|----|
| Men | No   | %  | Women | No  | %  |
|     | 1325 | 67 |       | 651 | 33 |



| Last Year |     |    |     |                       |       | This Year |     |    |     |                       |       |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General   | SC  | ST | OBC | Physically Challenged | Total | General   | SC  | ST | OBC | Physically Challenged | Total |
| 1098      | 170 | 14 | 254 | 5                     | 1541  | 1215      | 298 | 38 | 424 | 01                    | 1976  |

Demand ratio 1:1          Dropout 7 %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET       SET/SLET       GATE       CAT   
IAS/IPS etc       State PSC       UPSC       Others

#### 5.6 Details of student counselling and career guidance

The ICGC is continuing its activities to guide the students for higher studies/competitive examinations.  
Nominated 4 students for applying to the SAP Labs India Scholars at SAP Programme with BITS Pilani.

No. of students benefitted

#### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 1                               | 20                              | 6                         | -                         |

#### 5.8 Details of gender sensitization programmes

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

|  | Number of students  | Amount (Rs) |
|--|---|-------------|
| Financial support from institution                                   |   |             |
| Financial support from government                                    | Applied<br>SC- 61<br>OBC- 37<br>Minority- 218<br><br>Received<br>SC- 45 | 2,35,455/-  |
| Financial support from other sources                                 |   |             |
| Number of students who received International/ National recognitions |   |             |

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_ - \_\_\_\_\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### OUR VISION

- To promote the cause of education in its highest and widest sense.
- To foster feeling of brotherhood and fellowship among different section of students and to inculcate values of liberal humanism, the values of individual liberty, equality, rationality, secularism and democracy.
- To provide quality education.

##### OUR MISSION

- To develop three H,s- head, heart and hand – increasing Knowledge refining feeling and imparting practical sense and skill with a mission to turn up new men and women for the new times to come.
- To make arrangement for giving education in all branches of studies, to establish the departments of Arts, Science, Commerce, Technology, Vocational training and courses of studies which open up career opportunities and to raise the status of the institution
- To do all such things which are ancillary or incidental to the attainment of all or any of the above objectives which may be conducive to welfare of the students and the interest of the society.

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

1. Members attend BUGS to develop curriculums.

##### 6.3.2 Teaching and Learning

The decision of Teachers Council meeting on Teaching and Learning process is further discussed in HOD meetings with the principal and the decision get implemented in each department.

##### 6.3.3 Examination and Evaluation

- Unit tests and class tests
- Assignment and projects

## 6.3.4 Research and Development

- Students are sent to participate in paper presentation competition in the National Science Congress

## 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library will be upgraded with more Computers
- There are plans for the construction of New class rooms

## 6.3.6 Human Resource Management

- All faculty members are involved in different activities like admission, annual festival, discipline etc.

## 6.3.7 Faculty and Staff recruitment

- It depends on government policy and guidelines
- But the management recruits temporary faculty as per demand

## 6.3.8 Industry Interaction / Collaboration

|  |
|--|
|  |
|--|

## 6.3.9 Admission of Students

|              |
|--------------|
| Merit Based. |
|--------------|

## 6.4 Welfare schemes for

|              |  |
|--------------|--|
| Teaching     | Cooperative Society  |
| Non teaching | Cooperative Society  |
| Students     | <ol style="list-style-type: none"> <li>1. Hostel facility has been provided for both boys and girls.</li> <li>2. Students can also get basic medical facility in the College Health Care Unit.</li> <li>3. Students taking part in sports events are provided with proper facilities for practice.</li> <li>4. All the students are counseled by their respective in-charges about the above mentioned facilities. Besides the teacher also tries to solve any academic or personal issues the students may have. Parents are also informed about their wards' issues. They are also invited/asked to meet principal/teacher if necessary.</li> <li>5. Yoga and Gymnasium Centre are there.</li> </ol> |

## 6.5 Total corpus fund generated

|            |
|------------|
| 3,22,150/- |
|------------|

## 6.6 Whether annual financial audit has been done

|     |
|-----|
| Yes |
|-----|

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |            |
|----------------|----------|--------|----------|------------|
|                | Yes/No   | Agency | Yes/No   | Authority  |
| Academic       | Yes      | NAAC   | No       | -          |
| Administrative | Yes      | NAAC   | Yes      | Management |

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester examination result is declared by our affiliating university in CGPA system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Meetings organised.

6.12 Activities and support from the Parent – Teacher Association

Suggestion from the PT association are sought and incorporated for the all round development of the college.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. There is a large tank which minimizes pollutants.
2. Green campus.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Organised special classes and students seminar for performance evaluation  
Maintains wall magazines

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Yes, as per the action plan.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-Study Manuals*)

- Research
- Arrange guest lectures

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Faculty members are invited as subject experts in various interview board/seminar like schools, colleges, Children Science Congress and District Administration.

### **8. Plans of institution for next year**

- College will continue to organise seminars by Honours Students of different departments.
- College will continue to organise Guest Lectures.
- The college will continue the field trips and other training programmes.
- College will purchase new books and journals to fulfil the needs of the students.
- Cataloguing of books will be continued.
- Extension activities will be continued involving students.
- The teachers will be inspired for research.
- Construction works of ongoing buildings are to be constructed.
- If funds permit, Laboratories will be upgraded.
- Departments will be encouraged to organize seminars/symposia/workshops/conference in national and international level.

**Dr. Baharul Islam Mazumder**

*Coordinator, IQAC*

**Dr . Mrinal Kanti Bhattacharya**

*Chairperson, IQAC*

\*\*\*

**Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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Annexure II

**KARIMGANJ COLLEGE**  
**Academic Calendar 2014-2015**  
**[Prepared by Internal Quality Assurance Cell]**

| Month  | Calendar   | Holidays   | Working Days  | Teaching Days            |
|--|--|--|---|--------------------------|
| <b>J<br/>U<br/>L<br/>Y<br/>14</b>  | Su 6 13 20 27<br>M 7 14 21 28<br>T 1 8 15 22 29<br>W 2 9 16 23 30<br>Th 3 10 17 24 31<br>F 4 11 18 25<br>Sa 5 12 19 26 | 29 <sup>Th</sup><br>*Idul- Fitre   | M 7 14 21 28<br>T 1 8 15 22 --<br>W 2 9 16 23 30<br>Th 3 10 17 24 31<br>F 4 11 18 25<br>Sa 5 12 19 26 | All Working Days<br>(26) |
| <b>Activity : Celebration of 21<sup>st</sup> July- Martyr's Day. Classes of HS and Degree begin on 1<sup>st</sup> July</b>       |  |  |   |                          |
| <b>A<br/>U<br/>G<br/>U<br/>S<br/>T<br/>14</b>  | Su 3 10 17 24 31<br>M 4 11 18 25<br>T 5 12 19 26<br>W 6 13 20 27<br>Th 7 14 21 28<br>F 1 8 15 22 29<br>Sa 2 9 16 23 30 | 15 <sup>Th</sup><br>Independence<br>Day<br>18 <sup>Th</sup><br>Janmasthami | M 4 11 -- 25<br>T 5 12 19 26<br>W 6 13 20 27<br>Th 7 14 21 28<br>F 1 8 -- 22 29<br>Sa 2 9 16 23 30    | All Working Days<br>(24) |
| <b>Activity : Fresher's Welcome in the 2<sup>nd</sup> week.</b>  |  |  |   |                          |
| <b>S<br/>E<br/>P<br/>T<br/>14</b>  | Su 7 14 21 28<br>M 1 8 15 22 29<br>T 2 9 16 23 30<br>W 3 10 17 24<br>Th 4 11 18 25<br>F 5 12 19 26<br>Sa 6 13 20 27    | -----  | M 1 8 15 22 29<br>T 2 9 16 23 --<br>W 3 10 17 24<br>Th 4 11 18 25<br>F 5 12 19 26<br>Sa 6 13 20 27    | All Working Days<br>(25) |
| <b>Activity : Election of Teachers Representative to GB. Filling up of exam form of HS 2<sup>nd</sup> year TDC Odd Semester.</b> |  |  |   |                          |



| Month   | Calendar        | Holidays                          | Working Days    | Teaching Days         |
|---|-----------------|-----------------------------------|-----------------|-----------------------|
| <b>O<br/>C<br/>T<br/>14</b>   | Su 5 12 19 26   | 2 <sup>nd</sup>                   | M - - - - 27    | All Working Days (05) |
|   | M 6 13 20 27    | Birthday of Mahatma Gandhi        | T - - - - 28    |                       |
|   | T 7 14 21 28    |                                   | W - - - - 29    |                       |
|   | W 1 8 15 22 29  | 6 <sup>th</sup>                   | Th - - - - 30   |                       |
|   | Th 2 9 16 23 30 | *Id-Uz-Zoha                       | F - - - - 31    |                       |
|   | F 3 10 17 24 31 | 30 <sup>th</sup> sep to           | Sa - - - -      |                       |
|   | Sa 4 11 18 25   | 25 <sup>th</sup> oct Puja Holiday |                 |                       |
| <b>Activity : KCSU Election &amp; 1<sup>st</sup> unit test for HS I &amp; II Year.</b>  |                 |                                   |                 |                       |
| <b>N<br/>O<br/>V<br/>14</b>   | Su 2 9 16 23 30 | 4 <sup>th</sup>                   | M 2 10 17 24    | All Working Days (23) |
|   | M 2 10 17 24    | Maharram                          | T - 11 18 25    |                       |
|   | T 4 11 18 25    | 6 <sup>th</sup>                   | W 5 12 19 26    |                       |
|   | W 5 12 19 26    | Gurunanak Birth Day               | Th - 13 20 27   |                       |
|   | Th 6 13 20 27   |                                   | F 7 14 21 28    |                       |
|   | F 7 14 21 28    |                                   | Sa 1 8 15 22 29 |                       |
|   | Sa 1 8 15 22 29 |                                   |                 |                       |
| <b>Activity : Election of Non Teaching Staff Representative to GB. Odd Semester Examination tentatively from 2<sup>nd</sup> Week.</b> |                 |                                   |                 |                       |
| <b>D<br/>E<br/>C<br/>14</b>   | Su 7 14 21 28   |                                   | M 1 8 15 22 29  | All Working Days (26) |
|   | M 1 8 15 22 29  |                                   | T 2 9 16 23 30  |                       |
|   | T 2 9 16 23 30  |                                   | W 3 10 17 24 31 |                       |
|   | W 3 10 17 24 31 | 25 <sup>th</sup>                  | Th 4 11 18 -    |                       |
|   | Th 4 11 18 25   | Christmas Day                     | F 5 12 19 26    |                       |
|   | F 5 12 19 26    |                                   | Sa 6 13 20 27   |                       |
|   | Sa 6 13 20 27   |                                   |                 |                       |
| <b>Activity : Odd semester Examination up to 2<sup>nd</sup> Week.</b>   |                 |                                   |                 |                       |

| Month   | Calendar         | Holidays                           | Working Days     | Teaching Days             |
|---|------------------|------------------------------------|------------------|---------------------------|
| <b>J<br/>A<br/>N<br/>15</b>   | Su 4 11 18 25    | 4 <sup>th</sup>                    | M 5 12 19 -      | All Working Days<br>(25)  |
|   | M 5 12 19 26     | Birthday of Prophet                | T 6 13 20 27     |                           |
|   | T 6 13 20 27     | Mohammed                           | W 7 - 21 28      |                           |
|   | W 7 14 21 28     | 14 <sup>th</sup>                   | Th 1 8 15 22 29  |                           |
|   | Th 1 8 15 22 29  | Makar Sankranti                    | F 2 9 16 23 30   |                           |
|   | F 2 9 16 23 30   | 26 <sup>th</sup>                   | Sa 3 10 17 24 31 |                           |
|   | Sa 3 10 17 24 31 | Republic Day                       |                  |                           |
| <b>Activity : : 1<sup>st</sup> January Classes Continue as per General Routine. College week Millad &amp; Mahfil in the last week. Remedial classes for degree start and also tutorial classes for degree honours and H.S Students.</b> |                  |                                    |                  |                           |
| <b>F<br/>E<br/>B<br/>15</b>   | Su 1 8 15 22     | 17 <sup>th</sup><br>Maha Sivaratri | M 2 9 16 23      | All Working Days<br>(23)  |
|   | M 2 9 16 23      |                                    | T 3 10 - 24      |                           |
|   | T 3 10 17 24     |                                    | W 4 11 18 25     |                           |
|   | W 4 11 18 25     |                                    | Th 5 12 19 26    |                           |
|   | Th 5 12 19 26    |                                    | F 6 13 20 27     |                           |
|   | F 6 13 20 27     |                                    | Sa 7 14 21 28    |                           |
|   | Sa 7 14 21 28    |                                    |                  |                           |
| <b>Activity : Classes remain suspended from 16<sup>th</sup> ( Tentative – depending upon HS-II Exam schedule).</b>  |                  |                                    |                  |                           |
| <b>M<br/>A<br/>R<br/>C<br/>H<br/>15</b>   | Su 1 8 15 22 29  | 6 <sup>th</sup><br>Holi/Doljatra   | M 2 9 16 23 30   | All Working Days<br>( 25) |
|   | M 2 9 16 23 30   |                                    | T 3 10 17 24 31  |                           |
|   | T 3 10 17 24 31  |                                    | W 4 11 18 25     |                           |
|   | W 4 11 18 25     |                                    | Th 5 12 19 26    |                           |
|   | Th 5 12 19 26    |                                    | F - 13 20 27     |                           |
|   | F 6 13 20 27     |                                    | Sa 7 14 21 28    |                           |
|   | Sa 7 14 21 28    |                                    |                  |                           |
| <b>Activity : Theoretical &amp; Practical Exam of AHSEC. Issue of Exam form of TDC Even Semester Classes.</b>   |                  |                                    |                  |                           |

| Month   | Calendar         | Holidays                           | Working Days    | Working Days             |
|---|------------------|------------------------------------|-----------------|--------------------------|
| <b>A<br/>P<br/>R<br/>I<br/>L<br/>15</b>   | Su 5 12 19 26    | 2 <sup>nd</sup><br>Mahabir Jayanti | M 6 13 20 27    | All Working Days<br>(23) |
|   | M 6 13 20 27     | 3 <sup>rd</sup>                    | Tu 7 14 21 28   |                          |
|   | Tu 7 14 21 28    | Good Friday                        | W 1 8 - 22 29   |                          |
|   | W 1 8 15 22 29   | 15 <sup>th</sup>                   | Th - 9 16 23 30 |                          |
|   | Th 2 9 16 23 30  | Bengali New Year Day               | F - 10 17 24    |                          |
|   | F 3 10 17 24     |                                    | Sa 4 11 18 25   |                          |
|   | Sa 4 11 18 25    |                                    |                 |                          |
| <b>Activity : Therotical &amp; Practical Exam of AHSEC &amp; Assam University including Even Semester.</b>  |                  |                                    |                 |                          |
| <b>M<br/>A<br/>Y<br/>15</b>   | Su 3 10 17 24 31 | 4 <sup>th</sup><br>Buddha Purnima  | M - 11 18 --    | All Working Days<br>(15) |
|   | M 4 11 18 25     |                                    | Tu 5 12 19 --   |                          |
|   | Tu 5 12 19 26    |                                    | W 6 13 -- --    |                          |
|   | W 6 13 20 27     |                                    | Th 7 14 -- --   |                          |
|   | Th 7 14 21 28    |                                    | F 1 8 15 -- --  |                          |
|   | F 1 8 15 22 29   |                                    | Sa 2 9 16 -- -- |                          |
|   | Sa 2 9 16 23 30  |                                    |                 |                          |
| <b>Activity : 3<sup>rd</sup> Semester classes 2<sup>nd</sup> yr HS Classes begin. Celebration of Robindra Jayanti . Martyer's Day to be observed . Summer break on 20<sup>th</sup>.</b> |                  |                                    |                 |                          |

| Month        | Total Days | Sundays   | Holidays  | Working Days | Others    | Exam      | Teaching Days |
|--------------|------------|-----------|-----------|--------------|-----------|-----------|---------------|
| June'14      | 30         | 05        | 25        | 0            | 0         |           |               |
| July'14      | 31         | 04        | 01        | 26           | 01        |           | 25            |
| Aug'14       | 31         | 05        | 02        | 24           | 01        |           | 23            |
| Sept'14      | 30         | 04        | 01        | 25           | 0         |           | 25            |
| Oct'14       | 31         | 04        | 22        | 05           | 01        |           | 04            |
| Nov'14       | 30         | 05        | 02        | 23           | 0         | 08        | 15            |
| Dec'14       | 31         | 04        | 01        | 26           | 0         | 11        | 15            |
| Jan'15       | 31         | 04        | 02        | 25           | 05        |           | 20            |
| Feb'15       | 28         | 04        | 01        | 23           | 0         | 08        | 15            |
| Mar'15       | 31         | 05        | 01        | 25           | 0         | 07        | 18            |
| Apr'15       | 30         | 04        | 03        | 23           | 0         | 06        | 17            |
| May'15       | 31         | 05        | 11        | 15           | 01        | 13        | 01            |
| <b>Total</b> | <b>365</b> | <b>53</b> | <b>72</b> | <b>240</b>   | <b>09</b> | <b>53</b> | <b>178</b>    |

Total Days = **365**

Total Working Days = **240**

Total Teaching Days = **178**

University & Council  
Examination Days = **53**

Community Orientation  
& Extension Activities,  
College Week,  
KCSU Election = **09**

**Sd/-**  
*Cordinator, IQAC*  
Karimganj College

**Sd/-**  
*Princpal i/c*  
Karimganj College